



Centre Of Jewish Artists Co-Working Lab

Tenancy EOI Information Pack

Introduction

The Centre Of Jewish Artists Co-Working Lab is a new shared working space dedicated to Jewish artists, creatives, and arts workers.

Housed alongside COJA's offices in Melbourne's inner-south, the Lab is a hub for creative practitioners across all disciplines to work, collaborate and network. The space is designed to be both a functional workspace, as well as a space for new conversations and connections. We want to foster a stronger, more diverse and connected Jewish creative community

Jewish creatives from all disciplines and career stages are invited to rent a subsidised desk in the Co-Working Lab. The space is complete with office amenities, high speed internet, heating/cooling, a kitchen, and in-kind access to a professional meeting room.

This will suit people who need access to a desk and office amenities to sustain their creative practice. Perhaps you're sick of working from home? Perhaps you need some time away from your pets, family, or housemates? Perhaps you just want to work alongside other talented creatives? We invite you to come work with us.

We welcome creatives across all art forms and career stages to apply - from emerging through to established. We also welcome all Jews, no matter how they practice. COJA is an inclusive organisation, committed to equity, diversity, and accessibility.

COJA
Centre of Jewish Artists
hello@coja.com.au
@centrefjewishartists



Amenities and Facilities

- Co-Working facilities include wifi, printer, scanner, stationary, sitting/standing desks.
- Communal facilities include shared kitchen (kosher), and accessible gender neutral toilets.
- All resident creatives can book the Meeting Room for free for up to 1 hour per day (subject to availability).
- The Meeting Room has a large table (seats up to 8 people)
- All rooms have opening windows, heating and air conditioning.
- The Lab is located 20 metres from the closest tram stop (64 tram).
- There is ample street parking within a short walk of the building.
- The Lab is for desk-oriented activities only and is a quiet working space.

Cost

The cost of a desk in the Co-Working Lab is \$40 p/day + GST. This will be payable monthly in advance.

Access Times

The Co-Working Lab is accessible Monday to Friday between 9AM & 5PM. A COJA staff member will give you access to the building each morning.

Requirements

- Must be a COJA Member to apply.
- Before commencing a residency, you must have Public Liability Insurance up to \$20 million.
- Must be a creative, artist, or arts worker who identifies as Jewish
- Must be able to work alongside others in a safe and respectful manner.



Accessibility

- Currently the Co-Working Lab and Meeting Room are only accessible via stairs, as the lift is undergoing maintenance. We are working to resolve this and will update this document as soon as the lift is working.
- There is an accessible, gender neutral bathroom located on the same level as the Co-Working Lab.
- There is some street parking in close proximity to the building, and ample street parking a short distance away.

Assessment Criteria

Tenancy applications will be assessed by COJA's executive team, CEO Romi Kupfer and General Manager Dominic Weintraub, via the following criteria:

- Suitability of planned activity.
- Availability of space.
- Anticipated benefit for the artist or creative, including timeliness for practice, facilities available, location, and community.
- Potential for contribution to the culture and community of the COJA Co-Working Lab.

Apply

Applications will be considered on a rolling basis, so apply now via the form [here](#).

If you would prefer to apply via phone, or if you're unsure about whether you should apply, we encourage you to contact our General Manager Dominic Weintraub to discuss your application – dominic@coja.com.au

